

Dear Water and Sewer Customer:

The City of Harper Woods is offering you the opportunity to pay your Water/Sewer bill through our new Automatic Bill Payment Service. By sending in the completed enrollment form on the back side of this card, your bill will be automatically deducted from your specified checking or savings account. You are to continue to pay your bill as you normally would until your Water/Sewer bill indicates that you have been signed up for the service – then stop sending payments.

The City offers this program to you at no charge. Most financial institutions do not charge for this service. Please contact yours if you are unsure. You will continue to receive a bill to update your checking/savings account. If you need a new enrollment card or decide to cancel, simply call 313-343-2522, or write the Water Department at 19617 Harper, Harper Woods, MI 48225.

You may call us Monday through Friday, 8:30 a.m. to 5:00 p.m. at 313-343-2522 if you have any questions regarding this program.

Enid Pierson, Treasurer
City of Harper Woods

**CITY OF HARPER WOODS
WATER AND SEWER BILL AUTOMATIC PAYMENT ENROLLMENT FORM**

Please print the following information:

Name: _____ Water/Sewer Acct. # _____

Service Address: _____

Mailing Address (if different): _____

Daytime Phone # _____ Name of Financial Institution _____

ABA / Routing # 9 digits located on the lower left corner of your checks): _____

Select **either** your Checking or Savings Account and fill in account number:

Checking Account # _____ Savings Account # _____

I hereby authorize the City of Harper Woods to deduct my Water/Sewer payment from the Checking/Savings account listed above.

Signature: _____ Date: _____

Please return this completed card to the Treasurer's office:
City of Harper Woods • 19617 Harper Avenue • Harper Woods, MI 48225